



Teesside Members Group
Annual General Meeting
2018/19

Wednesday 22nd May 2019
TG.02, Curve Building, Teesside University

851 members
[Area 72.1999 km²]

AGM Agenda

- Apologies and Attendance
- Minutes of previous AGM and Matters Arising
- Chair's Report
- Treasurer's Report
- Teesside University Report
- IChemE Congress Overview
- Election of Teesside Member Group Committee
- Any Other Business
- Summary and Close

Apologies and Attendance

- Apologies received for 2018/19 AGM from Faisal Mahmood, Peter Hunt, Ralph Grob
- Attendance to 2018/19 AGM
Paul Frank, Molly Bell, Stefano Ceci, Peter Dodd, Andrea Pearson, Adrian Northey, Dmytro Stratiychuk-Dear, Sam Gooneratne, Kurtis Beba, Tamzin Little, Chester Aguirre, Marcus Hammler, Neville Blackwell, Rob Peeling.

Minutes of 2017/18 AGM

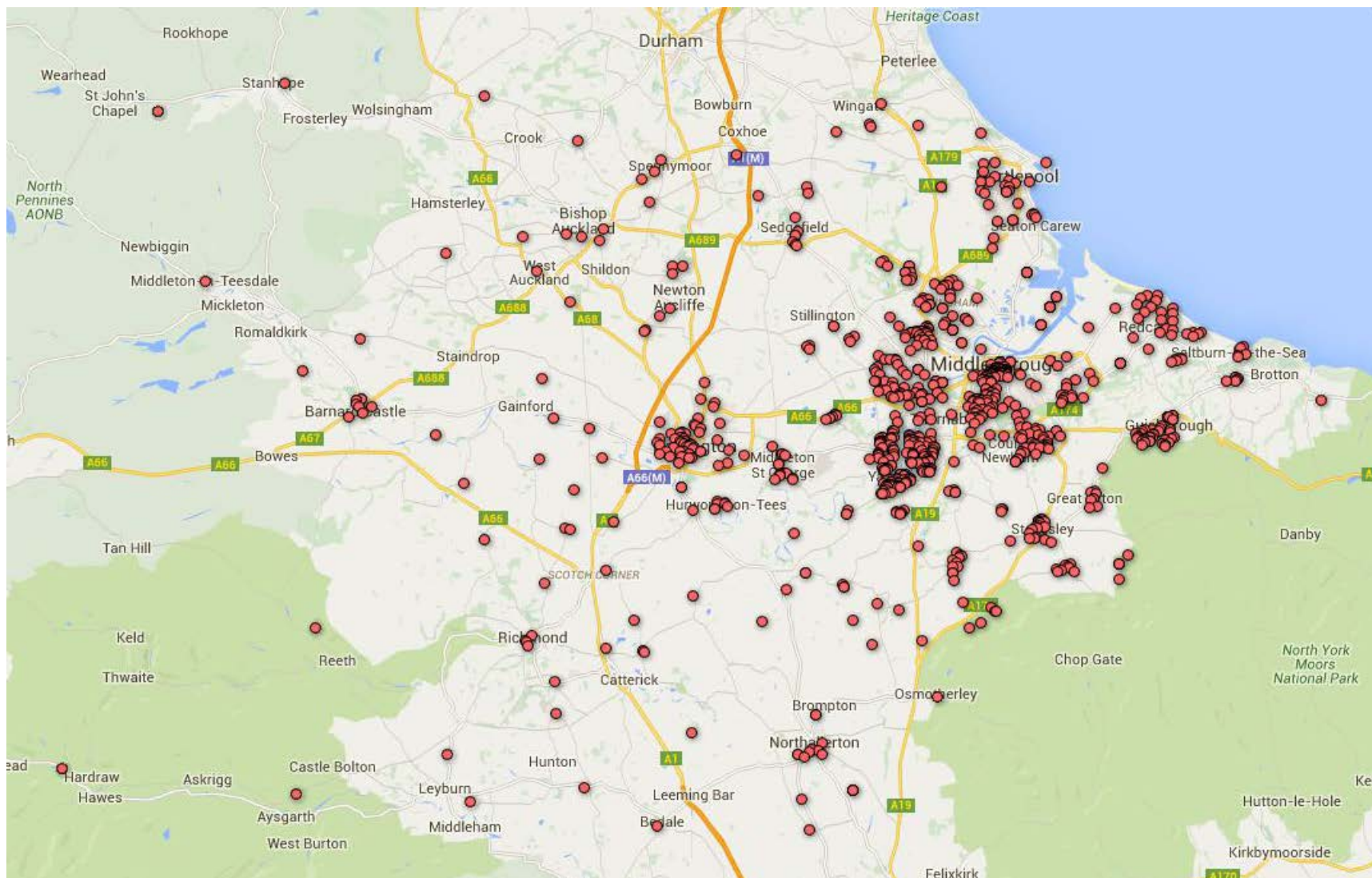
- Minutes of the last AGM reviewed and accepted.

Chair's Report

The following slides accepted with thanks to our Chair - Paul Frank.

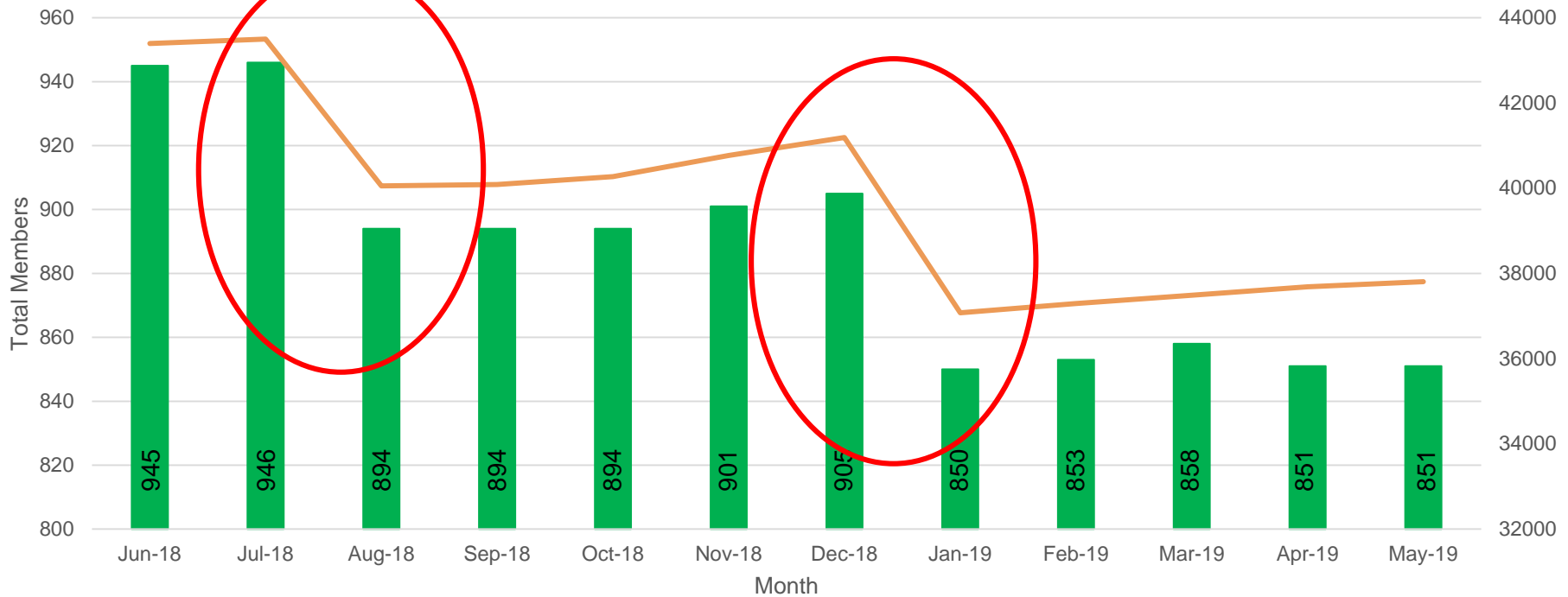
Chair's Report 2018/19

- IChemE Membership Numbers



Teesside Member Summary

IChemE Members - 2018/19



SC to further investigate drop in numbers.

Teesside Global

Chair's Report 2018/19

- Activities and Events

Activities and Events

Special Mentions and Thanks

- Pressure Relief: Are your process systems protected?
Petrotech Engineering Ltd.
- Annual Quiz
Adrian Northey
- Tracerco Tour
- Annual Dinner
- Ethics Talk

Chair's Report 2018/19

- Member and Special Interest Group Forum

Member/Special Interest Group Forum

- Best Practice (*from meeting of MSIG discussion*)
 - **Attendance at events** – charging people to attend to try and increase the attendance percentage against registration. TVMG does charge for all technical meetings and have found that it hasn't reduced the number of people who have registered to attend, and have seen a slight increase in the number of attendees against registration. Other groups are considering this as an option. Some groups don't charge for events unless they incur a charge. Charging for networking social events (brewery tour, pub quiz) is common practice over all groups. *Possibly introduce deposit system for high demand tours.*
 - **Collaboration of events** – F&D, LSECMG, TVMG have all collaborated with either other groups or PEIs and found that the additional support organising the events made it a lot easier on the committees and help expand advertising.
MB to contact other institutes for event collaboration and line up event advertising with CIE newsletters.

Member/Special Interest Group Forum

- Best Practice (*from meeting of MSIG discussion*)
 - **Committee members commitment** – F&DSIG & MMG have all started to be firmer with committee members about supporting events as well as attending committee meetings. If they are not prepared to support events, then they are no longer able to be a committee member. *Happy with committee member contributions.*
 - **Increase in volunteer support** – TVMG & MMG have had several members come forward to support the committees, this has come from either sending an email out requesting the help, Congress, members currently becoming a Chartered Member or emails to MG inbox offering support.

Chair's Report 2018/19

- North-East Community of Professional Engineers (NECoPE)

NECoPE

Objectives of NECoPE Teesside: (to be aligned with NECoPE Tyneside)

- **Raise public awareness** and understanding of **engineers and engineering**
- **Inspire young people** to choose **engineering** as a rewarding career that helps to build a **sustainable future**
- Be the **credible voice of the engineering** profession in the region

Strategy:

The NECoPE Council agreed we are to show a unified front for **all engineering disciplines** through:

- Public engagement events
- Schools events engaging with under 16s, parent and teachers
- For all events we shall aim to promote the possibility of having a bigger pool of Engineers which more closely aligns with the demographics of society.

What we are not

- We are **not focusing upon universities or sixth form students.**
- Member events

Treasurer's Report

The following slides accepted with thanks to our Treasurer – Stefano Ceci.

Treasurer's Report - 2018

- Accounts are prepared on a calendar year basis
 - This report is to deliver performance of budget for 1st Jan 2018 to 31st Dec 2018
 - Audited by IChemE head office at Rugby
 - Final / closing accounts were issued in Dec 2018

Treasurer's Report - 2018

- A number of events were held. Costs were kept low by holding some events at Teesside University:
 - CIA young professionals Networking
 - Undergraduate event
 - Pub quiz
 - Tracerco Tour
 - Pressure relief talk
 - MPI visit
 - Labman automation talk
- 2018 Annual dinner – net deficit of £948 (-ve balance)
 - Annual dinner is the largest event hosted by Teesside
 - Companies paid on time, however lower numbers
 - Expensive speaker

Treasurer's Report - 2018

- Balance Sheet 2018/19 (Jan – Jan)

Revenue Account	Actual Spend			Annual Budget		
	Income	Direct Costs	Gross surplus/ (deficit)	Income	Direct Costs	Gross surplus/ (deficit)
	GBP	GBP	GBP	GBP	GBP	GBP
Technical Meetings	0	0	0	0	(600)	(600)
School links	0	0	0	0	(500)	(500)
Networking	0	0	0	0	(150)	(150)
Site Visits	0	0	0	0	(100)	(100)
Bursaries/Prizes	0	0	0	0	(150)	(150)
Committee meetings/ AGM	0	0	0	0	(150)	(150)
Annual dinner	4,605	(5,553)	(948)	6,499	(5,700)	(799)
Membership Development	0	0	0	0	(530)	(530)
Member communication	0	0	0	0	(100)	(100)
Misc	0	0	0	0	0	0
Net Surplus / (Deficit)	4,605	(5,553)	(948)	6,499	(7,980)	(1,481)

Treasurer's Report – 2019/20 Budget

- Largest net costs are typically:
 - Technical meetings
 - Speakers (annual dinner)
 - School links & events
- Budget accepted for 2019 year (1st Jan to 31st Dec 2019)
 - £2,153 net spend as an accepted budget for maximum number of events
 - Includes awards for 2x Teesside University Students and support for “Bring it on” event

Teesside University Report

The following slides accepted with thanks to our University Liaison leader - Sam Gooneratne.

Teesside University Report

- Final Year MEng Research Projects with industrial partners
 - Three different companies, as part of existing projects and bespoke projects. *University seeking more research project ideas and company support.*
- BEng Design Presentation prize and MEng Research Poster prize replaced with recognised Graduation prizes
 - More publicity for IChemE Teesside MG
 - More prestige for students

Teesside University Report

- Plan for 2019/20
 - **IChemE Accreditation**
 - Will be looking for IChemE Teesside MG support (19th/20th November)
 - Site visit for new starters? (mid-September)
 - First intake for MSc Chemical Engineering

IChemE Congress Overview

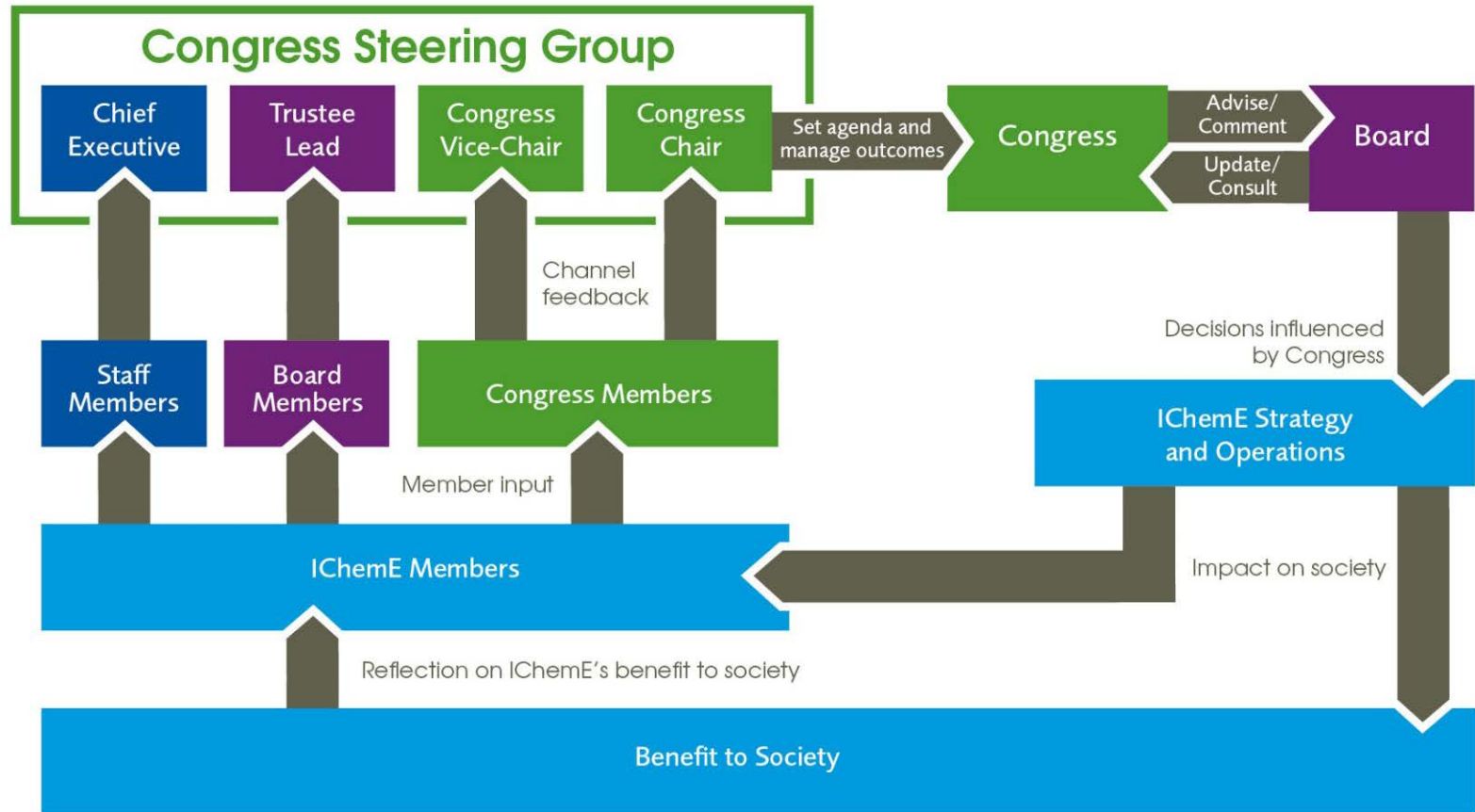
The following slides accepted with thanks to congress member Stefano Ceci.

What is Congress?

- **For members, Congress means representation, recognition and promotion.**
- A member elected advisory body of up to 40 members that will:
 - Be the voice of the membership
 - Bring matters to the members and to the attention of the Board of Trustees
 - Act as a sounding board and advise Trustees
 - Control its own agenda and how it operates

How does Congress Operate?

- Your peers will champion your expertise.



Inaugural Congress – Progress Summary

- Congress started on the 13th December 2018
- Online Communication System Set up
- Regular debate held on several key topics
 - IChemE Strategy 2024
 - Filling vacant seats (8 vacant)
 - Member engagement and communications
 - Communications between congress and the Board of Trustees

Inaugural Congress – Progress Summary

- We elected a Chair, Vice Chair and working group leaders
- Developing a better IChemE communication strategy
 - Data gathering and consultation
- Congress has worked with the Board of Trustees to produce the recent Member Survey
 - Congress has helped review the data
- The 32 members of congress will meet face to face (occurring at the same time as the AGM)

Inaugural Congress – Improvement Points

- Certain roles in congress require a significant time commitment
- The online platform works well and is satisfactory considering the global nature of congress
- The roles and responsibilities of congress within the IChemE is still fluid (versus other parts of the IChemE)
 - IChemE Board deliberately set this up
 - To be urgently discussed in May's face to face meeting

2019/20 IChemE Teesside Committee Elections

Election of 2019/20 Committee

- Planning and Committee Succession
 - Having a plan for the progression of officer roles in the Teesside IChemE committee is important for the long term health of the group in this area.
 - Part of this includes:
 - Periodic rotation of roles in the committee.
 - **Helps bring in new ideas from individuals.**
 - Transition periods for larger roles (such as Chair).
 - Getting new people involved in the committee

Teesside Member Group Committee 2018/19

Committee Role	Forename	Surname
Chair	Paul	Frank
Secretary	Molly	Bell
Vice Chairs	Andrea	Pearson
	Ralph	Grob
Treasurer	Stefano	Ceci
Mentor Coordinator	Andrea	Pearson
Schools Liaison Coordinator	Adrian	Northey
University Liaison Coordinator	Samantha	Gooneratne
Young Members Coordinator	Dmytro	Stratyчук-Dear
Email Campaign Manager	Dmytro	Stratyчук-Dear
Webmaster	Dmytro	Stratyчук-Dear
Committee Member	Peter	Hunt
Committee Member	Ankur	Kapil
Committee Member	Peter	Dodd
Committee Member	Nick	Howard
Committee Member	Faisal	Mahmood
Committee Member	Helen	Dennison

Teesside Member Group Committee 2019/20

Committee Role	Forename	Surname	Changes for 2019/20
Chair	Paul	Frank	
Secretary	Molly	Bell	PF to propose MB as Vice Chair, seconded by SG.
Vice Chairs	Andrea	Pearson	AP to step down as Vice Chair
	Ralph	Grob	
Treasurer	*Stefano	Ceci	
Mentor Coordinator	Andrea	Pearson	
Schools Liaison Coordinator	Adrian	Northey	
University Liaison Coordinator	Samantha	Gooneratne	
Young Members Coordinator	Dmytro	Stratyichuk-Dear	DSD to step down as Young Members Coordinator
Email Campaign Manager	Dmytro	Stratyichuk-Dear	
Webmaster	Dmytro	Stratyichuk-Dear	
Committee Member	*Peter	Hunt	
Committee Member	Ankur	Kapil	
Committee Member	Peter	Dodd	
Committee Member	Nick	Howard	
Committee Member	Faisal	Mahmood	
Committee Member	Pascal	Pemha	

* IChemE Congress Members

www.icheme.org

IChemE ADVANCING
CHEMICAL
ENGINEERING
WORLDWIDE

Any Other Business

Any Other Business

- Our excellent annual quiz master has agreed to continue at least up until 2020. Many thanks Adrian!

.....this gives us time to work on Adrian to extend his commitment further!

Any Other Business

- Visits, etc. – enquire/plan for Fujifilm, Sirius Minerals, CPI, EdF Hartlepool, others.
- Next years dinner (~March 2020). *Date change to Thursday 5th March 2020.*
- Discuss publicity options for annual ‘students in industry event on Teesside’. Next meeting.
- Communications – Email distribution list. *Updated by MB/SC.*
- Feedback from AGM attendees

Thank you for attending the AGM

Many thanks to the Committee, Teesside University Chemical Engineering Department staff and students and the Teesside Members for all your support , help, and ideas over the past year.