

**IChemE Food and Drink Special Interest Group Annual  
General Meeting**

**DATE:** 3<sup>rd</sup> July 2018  
**VENUE:** Council Room, IChemE, Rugby, Teleconference  
**COMMENCING AT:** 11:00am

Attendees: Amanda Talhat, Paula Haran, Claudia Flavell-White, Andy Stapley, Tom Bullock, Fotis Spyropoulos, Kalita Patel, Umar Zainudin, Chara Ngando, Ellie Warner

**Minutes**

1. Apologies for Absence

David Garrec, Seona Turner, Bettina Wolf, Ching Hii, Serafim Bakalis

2. Minutes of the 2017 Annual General Meeting

The minutes of the 2017 AGM were received and accepted as a correct record.

3. There were no matters arising from the minutes.

4. The Treasurer's Report was presented.

5. The Chairman's Report was presented. See full written report at the end.

6. Election of Officers for 2015/2016 was as follows:

Chairman – Amanda Talhat, PepsiCo

Treasurer – Seona Turner, PM Group

Secretary – Paula Haran, PM Group

Webmaster – Chara Ngando

Election of Committee members for 2018/2019 was as follows:

Andy Stapley, Bettina Wolf, David Garrec, Eleanor Warner, Emma Cuneen, Fotis Spyropoulos, Paula Haran, Peter Fryer, Philip Richardson, Ross Dunmall, Seona Turner, Serafim Bakalis, Amanda Talhat, Tom Bullock, David Llyod, Umr Zainudin, Kalita Patel, Saleh Sambwa, Ching-Lik Hii, Chara gando, Ernesto Tripodi

There being no other business to discuss the meeting concluded.

**Institution of Chemical Engineers  
Food and Drink Special Interest Group  
Treasurer's Report for 2018**

Subject group membership and current financial position

|                          |     |
|--------------------------|-----|
| Total Membership at 2018 | 949 |
| Comprising UK            | 597 |
| Australia                | 73  |
| Malaysia                 | 111 |
| New Zealand              | 63  |
| ROW                      | 105 |

2018  
Income

|               |       |
|---------------|-------|
| Delegate Fees | £2000 |
| Site Visits   | £200  |
| Sponsorship   | £250  |

Expenditure

|                    |         |
|--------------------|---------|
| Bursaries / Prizes | £(750)  |
| Committee Meetings | £(300)  |
| Site Visits        | £(200)  |
| Conferences        | £(3000) |

Balance

|         |         |
|---------|---------|
| Surplus | £(1400) |
|---------|---------|

**Institution of Chemical Engineers  
Food & Drink Special Interest Group  
Chairman's report for 2018**

The Food and Drink Special Interest Group continues to have an active and growing membership with a diverse programme of events and dedicated and energetic volunteers who support it.

The SIG vision and Mission for 2018 is:

1. To better understand our members and their needs
2. To better engage with our members via events & webinars
3. To define committee roles and responsibilities for a more efficient & flexible way of working
4. To establish strong links with other food & drink professionals groups in the UK & re-establish the group as a key leader in this scene

Membership has increased from 909 to 991 (September 2018) during the past year, reflecting the flourishing nature of the group. It is important to the committee that the events we are hosting are aligned with the needs of our members. We are currently putting together a Survey.

Over the past year The LinkedIn Group has also increased in size from 553 to 569 members this group is used for debate on news issues, the promotion of events and sharing of articles from our events. LinkedIn is a good social media platform to attract new members and communicate our events.

Physical events in the past year were two conferences "Building FMCG Structure Through Engineering" and Future of Food: Product Process and Beyond, Part1" both held at Campden BRI, we thank Campden for their support with these events. We also had a site visit to Mars Petcare Global Innovation Centre in Birstall. We held a webinar on "Getting Chartered in the Food and Drink Industry which we had 86 members register for. The group has 19 webinar recordings available for members to access.

The fourth undergraduate project prize was awarded to Ricky A.Towell of the University of Loughborough for his work on the use of fluorescence based tryptophan analysis to assess different heat treatments of milk. The prize was sponsored by PM Group. The prize is designed to promote and recognise interest in food and drink processing amongst undergraduates. This year's prize and is open for entries.

The SIG have a variety of activities including webinars, site visits, physical meetings, reports and socials. We also offer a travel bursary. We have a pot of money allocated for students wanting to travel to present their work at a conference.

I would like to thank the committee and the staff at IChemE for their hard work and enthusiasm throughout what has been another successful year.