

**NOTICE is hereby given of an  
14<sup>th</sup> ANNUAL GENERAL MEETING** will be held as a virtual meeting on 20<sup>th</sup> July 2020 (Monday)

Time: 04.30 pm – AGM commences  
06.30 pm – End of AGM

Agenda: **Introduction by Chair of IChemE Malaysia**  
by Professor Ir. Dr. Law Chung Lim CEng FIChemE

**Confirmation of 2019 AGM Minutes**

**Confirmation of 2019 EGM Minutes**

**Matters Arising from the Minutes**

**Presentation of Board's 2019 Annual Report by Past Chair of IChemE Malaysia**  
by Ir. Dr. Christina Phang CEng FIChemE

**Presentation and approval of the accounts of preceding financial year**  
by Ir. Zainab Kayat CEng FIChemE, Hon. Treasurer

**Constitution amendments**  
by Hong Wai Onn CEng FIChemE, Hon. Secretary

**Any other matters properly brought forward**

Notes: Members are to take note that in accordance with Article 7.5 of the Constitution of the IChemE Malaysia Branch,

***“Any member who wishes to place an item on the agenda of a General Meeting may do so provided he gives written notice to the Honorary Secretary seven (7) days before the meeting is due to be held.”***



Hong Wai Onn  
Honorary Secretary  
IChemE in Malaysia

**Date of Notice: 2<sup>nd</sup> July 2020**

Appended with this notice:

1. Draft copy of previous AGM minutes
2. Draft copy of EGM minutes 2019
3. Board's 2019 Annual Report
4. Audited Annual Accounts 2019
5. Constitution amendments
6. Revised IChemE Malaysia Branch Constitution