**Annex C—Form of application to IChemE for nomination of an Adjudicator**

The President

Institution of Chemical Engineers

Davis Building

165–189 Railway Terrace

Rugby

Warwickshire CV21 3HQ, UK Date: ……………….

|  |  |
| --- | --- |
| **Referring Party’s name and contact details** | **Responding Party’s name and contact details** |
|  |  |

I/we hereby apply to you in accordance with the IChemE Adjudication Rules (4th Edition) to nominate an Adjudicator in respect of the following matter:

1. The dispute as described in the attached copy of the Notice of Adjudication
2. Under a Contract dated:…………….………………………………………
3. Contract reference:…………………………….....................................
4. The form and edition of contract is:…………………………...
5. A copy of the clause relating to adjudication *[and any alterations to the clause(s) relating to the dispute]* is attached.

I/we consider that the type of professional to be appointed as Adjudicator is *[insert profession or experience considered desirable].*

I/we undertake to be responsible for the payment of the professional fees and expenses of the Adjudicator, including any fees and expenses due if I/we am/are not entitled to make this application in accordance with the agreement between the parties or if a negotiated settlement is reached before the Adjudicator gives a decision.

I/we enclose a cheque payable to ‘Institution of Chemical Engineers’ in respect of IChemE’s nomination charge.

Yours faithfully,

Signature: ………………………..………..

Name: …………………………….………..

For and on behalf of the Referring Party