

Notice of Annual General Meeting

Notice is hereby given that the 2022 Annual General Meeting of the Institution of Chemical Engineers (IChemE) will be held as a virtual meeting on Tuesday 14 June 2022 at 08:00 BST.

The ordinary business to be transacted and the Special Resolution to be proposed at this Annual General Meeting are set out in the agenda below.

Agenda

1. Apologies for absence
2. Moment of respect for deceased members
3. Minutes of the 99th Annual General Meeting held on Monday 14 June 2021
4. To receive and consider the IChemE Annual Review for the year ended 31 December 2021
5. To receive and consider the IChemE Trustees' Report and Financial Statements for the year ended 31 December 2021
6. To reappoint RSM UK Audit LLP as auditors of the charity and to authorise the Board of Trustees to determine their remuneration for the year ended 31 December 2022
7. To declare the composition of the Board of Trustees for the 2022/2023 session including the results of the Trustee election, as well as the results from the Congress election.
8. To receive the Annual Report of IChemE's Congress
9. Questions arising from the Annual Report & Financial Statements & Congress Report
10. To declare the results of the poll to be taken ahead of the meeting in relation to the Special Resolution below:

Special Resolution 1

To consider and, if thought fit, to amend the By-laws as proposed, subject to such changes as the Privy Council may require and which are agreed by the Board of Trustees of IChemE. The detail of the changes to be made to the By-laws if this Resolution is passed is set out in Appendix A to this notice.

11. Presidential Handover of Office
12. To give a vote of thanks to the Past President, Honorary Officers and retiring members of the Board & Congress
13. Close of Annual General Meeting

By order of the Board of Trustees
Mr Jon Prichard, Chief Executive
29 April 2022

Explanatory notes

1. All members of the Institution are entitled to attend the meeting but only Fellows and Chartered Members in good standing are entitled to vote in any polls taken at or in advance of the meeting. On this occasion a poll will be taken in advance of the meeting in relation to special business (amendments to the By-Laws). In addition, Voting Members will be asked to 'vote' during the online meeting to approve the minutes of the 2021 AGM and re-appoint the Institution's external auditors.
2. In order to validate attendees for voting purposes, pre-registration is essential and members should complete the registration form [here](#). All registrants will receive a Zoom invitation from Mi-Voice containing a unique link for joining the meeting, and a further email will be sent to those voting members who have registered, providing a unique voting code to be used during the meeting to approve the minutes of the previous meeting and the re-appointment of the Institution's external auditors for 2022.