

Corporate Partner Assessor – Chair

Volunteer role descriptor

1. Vacancy reference

REG/CPAC/1.0

2. Background

IChemE's corporate partner scheme recognises and rewards companies that demonstrate a sustained commitment to the process industries. It has a three-tiered structure to incorporate companies of all sizes and includes an independent validation of commitment to career development as an employer.

Corporate Partner Assessors are drawn from Professional Formation Forum, Learned Society Committee, Qualifications Committee, Member Engagement Committee, Commercial Panel and Congress. Corporate Partner Assessors will only be required to meet (virtually) when an application has been received.

3. Main committee positions, duties, and responsibilities

The Corporate Partner Assessor Chair directs the planning and delivery of a peer review process that provides oversight of Corporate Partner Applications and reports to the Qualifications Board.

The Chair will encourage, inform, represent, and support a committee of active volunteer that typically:

- review all Corporate Partner applications
- score / review each submission against the set criteria
- make recommendations to the Chair of the Panel
- support fellow assessors where appropriate

4. Appointment method

Applications to become the Corporate Partner Assessor Chair can be made by emailing volunteer@icheme.org.uk with a copy of your CV. Applications will be reviewed by Assessors currently in volunteer roles and suitable candidates will be appointed to the Group.

Applicants are typically drawn from

- Professional Formation Forum
- Learned Society Committee
- Qualifications Committee
- Member Engagement Committee
- Commercial Panel

5. Period of appointment

Corporate Partner Assessor Chairs can stay in their roles for up to three years. Reappointment is possible for a second term of up to three years. A maximum of six years can be served in one position.

6. Commitment required

Applications to become a Corporate Partner, or to upgrade to Silver or Gold can be submitted at any point throughout the year. The panel will be asked to convene when papers are ready to be reviewed. Typically, three to four applications are submitted annually.

7. Training

The role is fully supported by the Regions Team. Training will be provided to support members in this role.

Other standard volunteer training (if not already completed), eg General Data Protection Regulations (GDPR) training, will be provided by IChemE. In some instances, an annual update may be required.

8. Person specification

Corporate Partner Assessor Chairs will typically be Chartered Chemical Engineers with basic knowledge of the Corporate Partner network and the assessment criteria (see: <https://www.icheme.org/career/corporate-partners/>).

9. Other

Expenses for the activities:

The opportunities outlined are volunteer roles with no significant expenses likely to be incurred.

Benefits of volunteering

- personal satisfaction that your contribution helps to support a global network of chemical engineer
- provides extensive networking opportunities.
- enhances volunteer's own CPD for longer term career development and their professionalism in a wider context than their own specific job role / professional interests.

10. Additional details

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| Area of interest that relates to the role: | <ul style="list-style-type: none">▪ Professional Formation Forum▪ Learned Society Committee▪ Qualifications Committee▪ Member Engagement Committee▪ Commercial panel▪ Congress |
| Is the role location specific? | No – the panel and assessment will be undertaken virtually |
| Total number of volunteers required for role: | One person is to be drawn from each of the groups listed above |
| Closing date: | This role will remain open until a suitable candidate is found |

To apply for this role, please contact volunteer@icheme.org providing a copy of your CV, quoting the role and reference at the top of this document

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