

Notice of Annual General Meeting

Notice is hereby given that the 2023 Annual General Meeting of the Institution of Chemical Engineers (IChemE) will be held as a virtual meeting on Tuesday 13 June 2023 at 08:00 BST.

The ordinary business to be transacted at this Annual General Meeting is set out in the agenda below.

Agenda

1. Apologies for absence
2. Moment of respect for deceased members
3. Minutes of the 100th Annual General Meeting held on Tuesday 14 June 2022
4. To receive and consider the IChemE Annual Review for the year ended 31 December 2022
5. To receive and consider the IChemE Trustees' Report and Financial Statements for the year ended 31 December 2022
6. To reappoint RSM UK Audit LLP as auditors of the charity and to authorise the Board of Trustees to determine their remuneration for the year ended 31 December 2023
7. To declare the composition of the Board of Trustees for the 2023/2024 session including the results of the Trustee election, as well as the results from the Congress election.
8. To receive the Annual Report of IChemE's Congress
9. Questions arising from the Annual Report & Financial Statements & Congress Report
10. Presidential Handover of Office
11. To give a vote of thanks to the Past President, Honorary Officers and retiring members of the Board & Congress
12. Close of Annual General Meeting

By order of the Board of Trustees
Ms Yvonne Baker OBE, Chief Executive
28 April 2023

Explanatory notes

1. All members of the Institution are entitled to attend the meeting but only Fellows and Chartered Members in good standing are entitled to vote in any polls taken at or in advance of the meeting. In addition, Voting Members will be asked to 'vote' during the online meeting to approve the minutes of the 2022 AGM and re-appoint the Institution's external auditors.
2. In order to validate attendees for voting purposes, pre-registration is essential and members should complete the registration form [here](#). All registrants will receive a Zoom invitation from Mi-Voice containing a unique link for joining the meeting, and a further email will be sent to those voting members who have registered, providing a unique voting code to be used during the meeting to approve the minutes of the previous meeting and the re-appointment of the Institution's external auditors for 2023.