

**INSTITUTION OF CHEMICAL ENGINEERS: ENVIRONMENT SPECIAL INTEREST GROUP**  
**AGENDA**

**Title** Minutes – AGM 2017

**Venue** IChemE Offices, Portland Street, London

**Date/Time** 15.00 BST Wednesday 25th October 2017

<b>Item</b>	
<b>Attendance</b>	
<b>John Drabble, Bob Ashton, Kevin Soulsby, Stephen Billington, David Green, Tom Cleary, Nick Harwood and Ali Javed.</b>	
<b>1.</b>	<p><b>Apologies for absence</b></p> <p>Andrew Buchanan, Mike Nicholas, Clive Hadfield and Jonathan Lewis. No other ESIG members sent apologies.</p>
<b>2.</b>	<p><b>Minutes of previous AGM</b></p> <p>The Minutes of the previous AGM were read out. The Minutes were proposed by Nick Harwood and seconded by Tom Cleary.</p>
<b>3.</b>	<p><b>Chairman's Report</b></p> <p>The Chairman's Report was read out by the current Chairman. There were no further comments or amendments proposed.</p>
<b>4.</b>	<p><b>Treasurer's Report</b></p> <p>The Treasurer's Report was read out by the current Treasurer. There were no further comments or amendments proposed.</p>
<b>5.</b>	<p><b>Election of Chairman</b></p> <p>David Green was elected to hold office for one year. Nick Harwood – proposed. John Drabble – seconded. There were no other nominations.</p>
<b>6.</b>	<p><b>Election of Treasurer</b></p> <p>Stephen Billington was elected to hold office for one year. Tom Cleary – proposed. Bob Ashton – seconded. There were no other nominations.</p>
<b>7.</b>	<p><b>Election of Committee Members</b></p> <p>The following Committee Members were elected to the Committee to serve for one year in the first instance: Tom Cleary, Ali Javed, Andrew Buchanan, Nick Harwood, Kevin Soulsby, John Drabble, Mike Nicholas, Clive Hadfield and Jonathan Lewis.</p>
<b>8.</b>	<p><b>Any Other Business</b></p> <p>There was no correct entry for the Avert crossword so the prize will roll forward to the next edition of Avert. The next AGM will be held on 24<sup>th</sup> October 2018 at 15.00. The meeting was formally closed.</p>

**Stephen Billington, Hon Secretary ESIG, October 2017**