

# Australasia Awards Judge

## Volunteer Role Descriptor

### 1. Vacancy reference

COM/AAJ/1.2

### 2. Background

The IChemE Australasia Awards celebrate chemical engineering excellence and recognise the achievements of chemical, process and biochemical engineers in Australasia. . All entries are reviewed and scored by a panel of volunteer judges.

### 3. Main duties and responsibilities

As a category judge, you will be a subject matter expert and typically a Chartered Chemical Engineer (or equivalent).

The role requires:

- reviewing all entries within your assigned category/categories
- scoring each entry against a specific set of criteria, using a pre-prepared scoresheet
- supporting fellow judges where appropriate
- making recommendations to the Head Judge regarding winners and highly commended entries

All work is completed virtually.

The Australasia Awards will be presented at [Chemeca 2024](#)

### 4. Appointment method

Applications to join the judging panel can be made by emailing [volunteer@icheme.org](mailto:volunteer@icheme.org) with a copy of your CV, indicating which categories you feel most suitably fit your expertise.

The Head Judge will review each applicant and appoint where vacancies exist within the panel to the most suitable candidate.

### 5. Period of appointment

Judges are appointed for a period of three years. After this time, judges may stand for re-election to continue as a judge for a further three-year period.

### 6. Commitment required

Judges are typically required to complete their reviews from June to July 2024. The time commitment varies depending on the number of entries received in a judge's allocated category/categories. A reasonable estimate is 10-15 hours per year.

In addition, judges are expected to participate in email correspondence finalising winners, highly commended entries and category finalists.

### 7. Training

Each judge will sign a non-disclosure agreement, undertake GDPR training, and be issued the Judging Guidelines for the year. New judges will often be paired with more experienced judges and support can be provided through the Head Judge.

## 8. Person specification

Judges will typically be Chartered Chemical Engineers or equivalent and subject matter experts.

Membership of IChemE is not a pre-requisite to serving on the judging panel.

## 9. Others

Benefits of volunteering:

Benefits of volunteering:

- personal satisfaction that your contribution helps to support a global network of chemical engineers
- provides extensive networking opportunities
- enhances volunteer's own CPD for longer term career development and their professionalism in a wider context than their own specific job role / professional interests
- enhances the volunteer's knowledge of chemical engineering and the opportunities it may offer

Expenses:

ICHEME policy for Member and Volunteer expenses outlines what costs can be recovered whilst undertaking volunteer activities on behalf of IChemE

## 10. Additional details

<b>Is the role location specific?</b>	No
<b>Total number of volunteers required for role:</b>	Approx 5 - 10
<b>Closing date:</b>	7 April 2024

Applications to join the judging panel can be made by emailing [volunteer@icheme.org](mailto:volunteer@icheme.org) with a copy of your CV, indicating which categories you feel most suitably fit your expertise.

Author: Charlotte Quinn-Smith/Matt Stalker

Date: 16.02.2024