

Learned Society Committee – General Member

Volunteer Role Descriptor

1. Introduction

The Learned Society Committee (LSC) provides strategic leadership and oversight of Institution's activity - relating to creating and sharing knowledge resources for the benefit of members. All members of the Learned Society Committee are expected to work closely with other members and groups in IChemE, to help deliver IChemE's [strategic aims](#).

2. What you will be doing

1. Maintain a rolling plan, consulting with members as required, that sets relevant objectives in accordance with [Engineering a Sustainable World – The Chemical Engineering Challenge](#).
2. Support, review and prioritise project proposals that align with the delivery of the IChemE Learned Society objectives.
3. Develop, support, maintain and report on outputs by Learned Society groups against the objectives within the rolling plan.

Learned Society activity includes (but not exclusively) the following: knowledge transfer (publishing, seminars, webinars and events), projects, Special Interest Groups, and medals and prizes.

3. About you

Applicants need to be Chartered Members or Fellows of IChemE. They also need to:

- possess a strong background aligned with one or more sectors set out in the current technical requirements (see list below)
- have strong inter-personal skills to positively engage with other member volunteers and representatives from other member organisations
- possess experience of managing related corporate, government or academic activity
- demonstrate an understanding of, and support for, IChemE's learned society activity, and demonstrate a commitment to further this in accordance with the strategy approved by the Board of Trustees
- exhibit enthusiasm to champion the learned society activity and to develop and maintain the IChemE's strategy that reflects the diverse range of employment undertaken by chemical engineers
- bring international experience, or desire to lead IChemE for work that has international reach

- recognise the need to engage experts from a wide range of backgrounds wherever they can be accessed
- have experience or demonstrate willingness to engage broadly with IChemE's members through the Learned Society Forum and other relevant groups, and
- demonstrate a willingness to act as the representative of Learned Society Committee position in meetings with members

It is recognised that no single individual is likely to have experience and/or background in all the criteria above. However, commitment and enthusiasm for the role are essential.

The Learned Society Committee specifically welcomes applications from members with a background in one or more of the following skill areas:

- pharmaceuticals
- sustainable systems
- education and CPD, including technicians, apprentices, and/or lifelong learning
- manufacturing and heavy industry
- engineering biology
- academia

Members from different sectors are all welcome to apply – industry, academic, government, other backgrounds.

4. How you will benefit

- receive an IChemE Volunteer badge recognising your support and contribution
- personal satisfaction that your contribution helps to support a global network of young chemical engineers.
- provides extensive networking opportunities
- enhances your own CPD and their professionalism in a wider context than your own specific job role / professional interests
- enhances your knowledge of chemical engineering and the opportunities it may offer

5. Time commitment

- Around ten hours a month, to include four formal meetings of the LSC per year, optional participation in the quarterly Learned Society Forum, and additional time in project groups and/or members and groups engaged in activities relevant to Learned Society
- LSC meetings are held virtually and normally start at 8.30 am UK time
- mostly desk-based, and
- willingness to communicate internationally via virtual conference and electronic mail

6. Period of appointment

Members of the LSC normally serve a three-year term and may stand for re-election once.

7. How to apply & appointment method

All eligible IChemE members are invited to apply.

Please apply using the “apply now” button on this advert on the website.

Applications should be accompanied by a short CV (up to 3 pages) and a personal statement of up to 300 words.

Applications are reviewed by a group of members against skills and diversity goals.

Candidates can be asked to attend an interview.

Appointment is by agreement of the full membership of the LSC.

8. Induction & training

All new members will be provided with an induction to the role, covering the main areas of responsibility and processes. Ongoing support and mentoring will be provided as required.

Other standard volunteer training, eg General Data Protection Regulations (GDPR) training, will be provided by IChemE.

9. Further information

Expenses for the activities:

No significant expenses are expected to be incurred. IChemE [Expense policy for members and volunteers](#) outlines what costs can be recovered whilst undertaking volunteer activities on behalf of member groups.

Is the role location specific?	No
Number of roles available	3
Closing date	27 May 2025

For further information please contact volunteer@icheme.org

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