

Education Subcommittee (EdSub) Member

Volunteer Role Descriptor

1. Introduction

The Education Subcommittee ('EdSub') operates under the guise of the Membership & Qualifications Committee ('MQC') for oversight of IChemE's definition and assessment of underpinning knowledge and understanding required to meet the standard for professionally qualified membership of the Institution, and professional registration.

Further detail can be found in the committee [Terms of Reference](#).

2. What you will be doing

Reporting to and seeking approval from the MQC as required, the EdSub shall ensure appropriate oversight of:

- the definition and documentation of the underpinning knowledge and understanding standards, required for professionally qualified membership of the Institution as determined by the Regulations and as licensed by the Engineering Council and other relevant national and International regulatory bodies, in a manner that is compliant with but does not unnecessarily exceed IChemE and Regulator regulations and guidance
- the definition, documentation and delivery of the processes for benchmarking, assessment and accreditation of educational programmes to meet the required standards and regulations for IChemE membership, and registration with relevant national and international regulatory bodies
- the recognition of academic programmes, in accordance with Engineering Council's Regulations for Registration
- other activities as set out in the Terms of Reference

In addition:

- members of the EdSub may be invited by the Director of Qualifications to represent the Institution on matters relating to education and accreditation on relevant bodies, such as committees and working groups of the Engineering Council and other relevant national and international regulatory bodies; in particular the committee will keep under review the state of chemical engineering education, and other issues affecting accreditation such as regulatory change, to ensure that the EdSub's policy and processes remain fit for purpose, and to provide advice on accreditation matters to IChemE and MQC.

3. About you

You will be a Chartered Member or Fellows of IChemE and hold CEng registration. You will also be a fully trained University Accreditation Assessor. Ideally, you will also have an awareness of the assessment of non-exemplifying qualifications, and of regulatory requirements

Experience of being on a committee is desirable but not mandatory.

All EdSub members, other than IChemE employees, are volunteers of the Institution and are expected to adhere to the [Volunteer Conduct Principles](#) and must have regard to the policies and procedures set out in the [Volunteer Handbook](#).

Please note that we are seeking a balance of academic and industrialist committee members.

4. How you will benefit

There are many benefits to volunteering in the EdSub committee role, including:

- an opportunity to support global early career engineers in their journey to becoming Chartered
- maintain the global standards of chemical engineering profession and IChemE
- volunteering contributes to your continuing professional development (CPD)
- exposure to technical developments that may be outside of your own experience
- exposure to academic courses that may be outside of your knowledge and remit

5. Time commitment

The EdSub shall usually meet four times a year but may meet more often as business demands. The meetings shall normally be held virtually and shall be scheduled to facilitate the attendance of the Committee's global membership.

In addition, VA Panels (VAPs), shall be arranged to consider accreditation assessor recommendations and establish accreditation outcomes. These shall be scheduled as required following accreditation visits.

6. Period of appointment

The Term of office for all members will normally be **three years** and may be renewed for a further term of up to three years with the approval of the Nominations Committee. The Nominations Committee may vary the terms of office to ensure an appropriate balance of circulation and continuity of committee membership.

7. How to apply & appointment method

Please apply using the "apply now" button on this advert on the website. Please include a CV and a supporting statement highlighting your interest in and suitability for the role.

Appointments to EdSub will be considered by the selections panel.

8. Induction & training

All new committee members will receive initial materials and training as part of their volunteer onboarding process. Any specialist training for the role will then be provided in line with our governance roles training requirements.

Supplementary:

Update training will be provided at least every three years. Other standard volunteer training, eg GDPR training, will be required.

9. Further information

Expenses for the activities:

There are no expected expenses for this role. Any expenses must be agreed in advance.

Is the role location specific?	No
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For further information please contact volunteer@icheme.org

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