

# Underpinning knowledge and understanding (UKU) panel - Panel Member

## Volunteer Role Descriptor

### 1. Introduction

#### The Purpose of the Underpinning Knowledge and Understanding Panel

Reporting to the Education Subcommittee, UKU panel ratifies the assessments carried out of the underpinning knowledge and understanding of applicants for professionally qualified membership/registration, who do not have exemplifying qualifications.

Further detail can be found in the committee [Terms of Reference](#).

### 2. What you will be doing

- Based upon the standards set and agreed by EdSub, review and confirm the outcome of UKU assessments
- Provide feedback to UKU assessors to improve the overall consistency of assessment
- Monitor trends and suggest updates to assessor training materials
- Suggest improvements in the Technical Biography and Technical Report Questionnaire content to Education Subcommittee

The UKU Panel operates in a manner which is compliant with but doesn't unnecessarily exceed IChemE and regulator regulations and guidance.

### 3. About you

This role is suitable for CEng registrant members – either Chartered Chemical Engineers or Professional Process Safety Engineers, who are Chartered Members or Fellows of IChemE. Preferably you will be an existing UKU Reviewer.

### 4. How you will benefit

- receive an IChemE Volunteer badge recognising your support and contribution
- personal satisfaction that your contribution helps to support a global network of chemical engineers.
- provides extensive networking opportunities
- enhances your own CPD and their professionalism in a wider context than your own specific job role / professional interests
- enhances your knowledge of chemical engineering and the opportunities it may offer

### 5. Time commitment

- The UKU Panel normally meets (virtually) 8-10 times a year (meetings normally last 2 hours) and the Panel member is expected to be available for the majority of these meetings
- The UKU panel review assessments in advance of the meeting itself to allow the meeting discussion to focus on exceptional cases.
- In addition to UKU Panel Meetings, other contact – usually electronic or by telephone – will occasionally be necessary

## 6. Period of appointment

The Term of office for all members will normally be **three years** and may be renewed for a further term of up to three years with the approval of the Nominations Committee. The Nominations Committee may vary the terms of office to ensure an appropriate balance of circulation and continuity of committee membership.

## 7. How to apply & appointment method

Please apply using the “apply now” button on this advert on the website. Please include a CV and a supporting statement highlighting your interest in and suitability for the role.

## 8. Induction & training

New Panel members will already be experienced UKU Reviewers. Further training will be provided as required.

## 9. Further information

### Expenses for the activities:

No significant expenses are expected to be incurred. IChemE [Expense policy for members and volunteers](#) outlines what costs can be recovered whilst undertaking volunteer activities on behalf of member groups.

Is the role location specific?	No
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For further information please contact [volunteer@icheme.org](mailto:volunteer@icheme.org)

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